



Examination Advisory No. 08, s. 2017

**ADVISORY**

**TO : Examinees of the May 21, 2017 Career Service Examination for Foreign Service Officer (CSE-FSO)**

**SUBJECT : School Assignment and Important Reminders**

Please be informed that GATES OF TESTING VENUES SHALL BE CLOSED TO EXAMINEES AT 7:30 a.m. on examination day. Examinees that arrive later than 7:30 a.m. shall NOT be admitted.

**A. School Assignment**

The ONSA or Online Notice of School Assignment shall not be used. Thus, please be advised of the following schools to serve as testing venues for the conduct on May 21, 2017 of the CSE-FSO:

Region	Testing Center	Name and Address of School
III	City of San Fernando, Pampanga	CSC Regional Office III Talent Development Hall Diosdado Macapagal Government Center Maimpis, City of San Fernando, Pampanga
IV	Puerto Princesa City	Palawan State University-Manalo Campus Corner Manalo and B. Mendoza Streets Puerto Princesa City
V	Legazpi City	Mariner's Polytechnic College Foundation Main Building Rawis, Legazpi City
VI	Iloilo City	CSC Regional Office VI Learning & Development Hall 7 Oñate St., Mandurriao, Iloilo City
VII	Cebu City	CSC Regional Office VII Multi-Purpose Hall B 4/F, CSC RO VII Building Sudlon, Lahug, Cebu City
X	Cagayan de Oro City	Liceo de Cagayan University-College Campus RN Pelaez Street, Carmen Cagayan de Oro City

Region	Testing Center	Name and Address of School
XI	Davao City	CSC Regional Office XI Ecoland Drive corner Beechnut Street Ecoland Subdivision Matina, Davao City
NCR	Quezon City	Angelicum College of Quezon City 112 Sen. Mariano Cuenco St. Barangay Sto. Domingo, Quezon City
CAR	Baguio City	CSC Cordillera Administrative Region Conference Hall, CSC CAR Bldg. 116 Wagner Road, Military Cut-off Baguio City

## B. Other Important Reminders

Examinees are advised of the following procedures and reminders:

1. Visit and have an ocular inspection of the assigned school/testing venue at least one day before the examination day to be familiar with the school location;
2. Be at the assigned school early on examination day for the verification and locating of room assignment. Testing venues shall be open to examinees at 6 a.m.;
3. Wear proper attire on examination day (sleeveless shirt/blouse, short pants, and slippers are NOT allowed).
4. Bring the following items on examination day:
  - a. I.D. card – preferably the same I.D. card presented during filing of application even if already expired by the time/date of examination. If the I.D. card to be presented for admission is different from the I.D. card presented during filing of application, the examinee must present any of the following accepted I.D. cards, in which case, the I.D. card must be valid (not expired):
    - a.1 Driver's License;
    - a.2 Passport;
    - a.3 PRC License;
    - a.4 SSS I.D.;
    - a.5 GSIS I.D. (UMID);
    - a.6 Voter's I.D.;
    - a.7 BIR I.D. (ATM type/TIN card type with picture);
    - a.8 PhilHealth I.D. (must, at the least, contain the holder's name, clear picture, signature and PhilHealth number);
    - a.9 Company/Office I.D.;
    - a.10 School I.D. (validated for the current school year/semester/trimester);
    - a.11 Police Clearance/Police Clearance Certificate;
    - a.12 Postal I.D.;
    - a.13 Barangay I.D.; or
    - a.14 NBI Clearance.

- Note:**
1. The NO I.D., NO EXAMINATION Rule is strictly implemented.
  2. All other I.D. cards not included in the above list shall NOT be accepted.

- b. Admission Pass (issued by the DFA);
  - c. Black ball pen/s; and
  - d. Water, or preferred beverage (except alcoholic beverage) placed in clear/transparent container, and/or candies/biscuits, which shall be subject to inspection by the Room Examiner/Proctor.
5. Only BLACK BALL PEN shall be used in the examination. Pencils and any other kinds of pen (e.g. gel pen, sign pen, fountain pen, friction pen, etc.) including other colors of ball pen are not allowed.
  6. Use of any aid in answering the test (such as calculators; books, dictionaries and other forms of printed materials; watch calculators; cellular phones, smart watches, tablets and any other gadgets; and all other similar materials/items) is strictly prohibited.
  7. Bringing of cellular/mobile phones, smart phones/watches and any other gadgets is not allowed. If brought, these shall be surrendered to the Room Examiner for safekeeping. The examinees concerned shall retrieve the same upon leaving the room. Also, all bags and personal belongings shall be deposited in front of the testing room.
  8. Following are other relevant information:

Reference	CSE-FSO
Scope of Examination	In English and Filipino: <ul style="list-style-type: none"> <li>▪ Numerical Ability               <ul style="list-style-type: none"> <li>&gt; word problem</li> <li>&gt; data interpretation</li> </ul> </li> <li>▪ Analytical Ability               <ul style="list-style-type: none"> <li>&gt; word association/analogy</li> <li>&gt; identifying assumptions and conclusions</li> <li>&gt; logic</li> </ul> </li> <li>▪ Verbal Ability               <ul style="list-style-type: none"> <li>&gt; grammar and correct usage</li> <li>&gt; vocabulary</li> <li>&gt; paragraph organization</li> <li>&gt; reading comprehension</li> </ul> </li> <li>▪ Managerial Ability               <ul style="list-style-type: none"> <li>&gt; leadership and management</li> </ul> </li> </ul>
No. of Test Items	160
Time Limit	3 hours, 5 minutes
Test Proper	8 a.m. to 11:05 a.m.
Time Required for Pre and Post Examination Activities/Documentation	Approximately one hour before and one hour after the test proper

9. Failure to take the examination shall mean forfeiture of examination fee and slot. Re-scheduling of examination date is NOT allowed.

Examinees are also advised to access and read the *Examinee's Guide in Taking Civil Service Examination, Pen and Paper Test* which can be downloaded in the CSC website through the link <http://www.csc.gov.ph/pptguide>.

Please be guided accordingly.

Approved:



**FERNANDO M. PORIO**  
Director IV  
Examination, Recruitment and Placement Office

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